

school-sponsored activity held away from the school property. For purposes of illustration, but without limitation, this rule shall include firearms, explosives, fireworks, and knives, including penknives, chemicals, and other dangerous objects, which are of no reasonable value to a student other than as a weapon. Possession of a “weapon” may result in immediate expulsion.

- Serious Bodily Injury – An incident that results in serious bodily injury to one’s self or others. Serious bodily injury is defined as “a bodily injury that involves substantial risk of death, extreme physical pain, protracted and obvious disfigurement, or protracted loss or impairment of the function of a bodily member or organ.”
- Wrongful Conduct – Actions not in the listing above that impede, obstruct, interfere, or violate the mission, philosophy, and regulations of the school, including any policies listed in this handbook or the Board of Director’s Board Policy Manual.

C. Dress Code

All students are expected to come to school in clean and properly fitting uniforms with proper hygiene and hair styled neatly. Daily personal grooming is important. Pride in one’s appearance is the first step in gaining self-esteem and confidence. Moreover, limiting distractions associated with inappropriate or unusual dress and personal style promotes a positive learning environment. Parents will be contacted if a student is out of uniform or comes to school poorly groomed.

The student dress code is an important part of the school program and philosophy. Making a choice to attend the school, the student (with parent support) agrees to follow all dress code requirements. **The dress code is not an option for the student or parent.** Not choosing to follow the dress code may lead to suspension or expulsion.

The teacher and instructional aide are the prime enforcers of this policy. Occasionally, the building Administrator may have a building “dress-down” day when students and staff may dress down (in a reasonable fashion).

The student dress code is as follows:

Girls

- Solid BLACK (ONLY) polo shirt (long or short sleeve); undergarments must also be solid colored (e.g., t-shirts)
- Khaki (ONLY) skirts, skorts, jumpers, or slacks. NO COLORED DENIM may be worn. Skirts, skorts, and jumpers must be knee length. No floor length dresses, jeans, sweatpants, overalls, leggings or jeggings. Uniform shorts may be worn during the months of April through September only. Uniform shorts are khaki only and must be knee length.
- Black or brown belts must be worn with slacks with belt loops.
- No headscarves (except for religious observance)
- Students may NOT wear “yoga” pants or tights as pants even on dress down days.
- Students may wear tennis shoes if they desire. (EXCEPT light up shoes). No moccasins or sandals. Shoes must be closed-toed. Girls may not wear high heels.
- Socks or tights must be worn at all times.
- No make-up of any kind
- Writing or pictures are not permitted on any clothing.
- No see-through clothing of any kind.

Boys

- Solid BLACK (ONLY) polo shirt (long or short sleeve); undergarments must also be solid colored (e.g., t-shirts).
- Khaki (ONLY) slacks. NO COLORED DENIM may be worn. No jeans or sweatpants. Uniform shorts may be worn during the months of April through September only.
- Black or brown belts must be worn around the waist (**no “sagging”**).
- Students may wear tennis shoes if they desire. (EXCEPT light up shoes). Dress shoes may be worn. No deck shoes, moccasins or sandals. Shoes must be closed-toed.
- Socks must be worn at all times.
- No writing or pictures are permitted on any clothing. No see-through clothing of any kind;

Boys and Girls

- Only solid colored white, gray, navy, black, or beige knitted cardigans or knitted pullover sweaters are allowed. **No hoodies are permitted.**
- All hairstyles must be neat and clean.
- Tattoos must be covered at all times.
- School administration may make changes to the dress code during the school year. The school administration will first notify parents in writing that the changes are to be made. Students are expected to comply with such changes.

Boys and Girls Physical Education Class Dress Code

All grades:

- Tennis shoes must be worn on scheduled physical education days.

D. Attendance

Regular attendance and punctuality are essential for success in school and necessary for success later in life. Each student at the school has the responsibility to attend all classes regularly and to be on time.

The required attendance of students shall conform to the minimum standards prescribed by State Law. Therefore, absences from school should be only for illness or an emergency. In case of an absence from school:

- The parent/guardian must notify the school before the beginning of the school day from which his/her child will be absent. Calls are to be made to the school office. Parents who do not call the school will be called at home or work to verify the absence.
- Any student who needs early dismissal must bring a note signed by the parent/guardian. The note must indicate who will pick up the child. Parents or a designated adult will be required to sign the child out when they leave and then sign in if they return. A sign-in/sign-out sheet is located in the school office and a photo ID will be required.
- While permission will be given to keep a dental/doctor appointment during school hours, parents are encouraged to make these appointments for times other than class hours, if at all possible. Every tardy or absence (excused or unexcused) slows the progress of a child's development.
- Both “excused” and “unexcused” absences are counted toward the maximum allowable absences. The distinction is made between “excused” and “unexcused” absences for the purpose of determining whether or not a student may have the opportunity to make up class work and whether or not disciplinary action is in order.